How to Apply to the Accelerated Admissions 4+1 Programs in the Reich College of Education

Before You Apply

1. **Program of Study:** Meet with the program director of the program you would like to complete to determine a tentative plan of study. If you are unsure who the program director is, please contact Rebekah Saylors (saylorsrw@appstate.edu).

2. **Nomination Form:** Your AA 4+1 program director will give you the AA 4+1 nomination form. Please meet with your undergraduate advisor to discuss the tentative plan of study and sign the nomination form. Return the nomination form to your AA 4+1 program director for signature. After he/she has signed the nomination form, either take a photo of the form with your phone or scan and email it to yourself. You will need a digital version of this form to formally apply to the Accelerated Admissions 4+1 program.

3. **References:** The AA 4+1 application process is the graduate school application process. Part of this process includes three references. Because you are continuing your education, academic references (i.e. your professors) would be best; however, because you are an education major, your cooperating teacher/site coordinator from your field experience, employer, or mentor would be appropriate as well. The most important step when selecting someone to be a reference is to **ASK!** Ask if they have the time; Ask if they feel they know you well enough to be a reference; and Ask if they have not been asked by everyone else.
Submitting Your Application

1. Go to graduate.appstate.edu.
   → Click Prospective Student (top tab)
   → Click Applying (left side)
   → Click Applying – Accelerated Admissions (left side)

Be sure to review this page thoroughly!
2. Create an account in Admissions Pro
   - Click highlighted Admissions Pro link
   - Click Create My Account
   - For Year of Entry, enter your enrollment semester (select your term of entry as the term directly following your student teaching semester. For example, if you student teach Fall 2018, select Spring 2019 as your term of entry. If you student teach Spring 2020, select Summer I 2020 as your term of entry.)
   - For your intended enrollment type, select “masters”
   - For your intended major, select your graduate major (elementary education, middle grades education, reading education, or special education).
3. For Applicant Type, select “I am currently enrolled as an undergraduate student”.
4. In response to the question about Accelerated Admissions, select “Yes”. Then select “graduate degree”.
5. For program location, select “on campus”.

[Image]: A screenshot of a webpage from Appalachian State University, showing a form for Cratis D. Williams Graduate School. The form includes options for selecting program location and tuition fee information.
6. For program of study, select the appropriate program of study, and if required its concentration.
7. For term of entry, select your term of entry as the term directly following your student teaching semester. For example, if you student teach Fall 2018, select Spring 2019 as your term of entry. If you student teach Spring 2020, select Summer I 2020 as your term of entry.

8. For enrollment level, select full-time.

9. Click Create Application.
The Application Process

- Official transcripts from all colleges or universities from which you have earned a degree (other than Appalachian) and from any schools where you have completed non-degree graduate coursework during the past five years. *(The Graduate School will pull your Appalachian transcript.)*
- Contact (email) information for three references.
- Application Fee – *This fee cannot be waived.*
- Resume
- Proof of teacher licensure – please contact Rebekah Saylors (saylorsrw@appstate.edu) for the letter to upload.
- **Nomination Signature Form** *(must be uploaded to the application for admission prior to submission)*

Students will not be required to submit GRE scores; however, GRE scores are highly recommended if a student anticipates attaining an undergraduate GPA greater than 3.6 and wants to be considered for graduate fellowships, which do require test scores. GRE scores can be submitted at any time during the senior year prior to March 10th. Please note that some programs may still require test scores for admission. Contact the respective graduate program director to find out what that graduate program requires.

Please note that graduate coursework taken as an undergraduate student at ASU during the Accelerated Admissions program can only be applied to graduate programs here at ASU and
may not be transferrable to another university. Other graduate schools do not generally accept any transfer courses that were already counted toward another degree. Only courses with a grade of B or better will be applied to the graduate program of study.

Deadlines
- November 1st for Spring Semester start
- April 1st for Summer I start

After Submitting Your Application
- You will be notified via email if you have been cleared for graduate level course registration within 3 to 5 days of submitting the online graduate application. Graduate program directors will be copied on the approval email.
- The GRE test scores requirement will be removed as an incomplete application once you have registered for a graduate level course.